

TDC Special Meeting Minutes - Monday, August 29, 2022

*Robert's Rules will guide this special meeting of the TDC.

1. Call to order; 1st Lindsey, 2nd Heather

2. Purpose of tonight's meeting - Fill Open TDC Board Positions: President, 1st Vice President, 2nd Vice President, and 4th Vice President. All TDC members in good standing (paid player fee) are eligible to vote.

3. Reading of the Bylaws on this particular meeting focus:

1. Article V

Nominations and Qualifications for Executive Board/Officers

Section 1. Nominations of this organization's Executive Board/Officers shall be held at the first regular meeting in October of each year. If the nominations and voting do not occur prior to the January regular meeting of the TDC, the Executive Board may vote to extend the tenure of the existing board for an additional three months.

This particular meeting is to fulfill vacant positions. Nominations for the 2023 Executive Board will occur in October, with voting to occur before January.

Section 2. Any parent/guardian is eligible as a candidate for any office in the TDC who meets the following requirements: must be an active member of a football player who is currently playing or who has previously played within the prior three-year period; and if an active player, the player must be in good standing (player fee satisfied) and must have attended at least two regular meetings or special TDC meetings or events during the previous year.

Section 3. Any nominee who wishes to decline his/her nomination shall do so at the time of his/her nomination or in writing to the President within ten days after his/her nomination; otherwise, his/her name shall appear on the ballot.

Section 4. No member shall be nominated or be a candidate for more than one office at the same election.

Section 5. No two Executive Members may serve who reside in the same household.

2. Article XI - Duties of Officers:

- a. **THE PRESIDENT:** shall preside at all meetings of the TDC and Executive Board and shall enforce order and a strict compliance of the by-laws. Appoint the Chairperson of all Committees not otherwise provided for and see that the officers perform their respective duties faithfully. He/she shall sign all official documents that are authorized by the TDC. He/she shall fill all vacancies in the offices caused by absence, or other causes unless otherwise provided for. He/she shall also transact such other business as may be the custom appertaining to his/her office and direct all standing and special committees. The President, of his/her designee, can and when need be, represent this organization publicly, being able to speak on behalf of the TDC and the Executive Board. The President shall be a voting member of the Executive Board and will maintain a turnover file for his/her successor.
- b. **The 1st Vice-President:** shall assist the President in the performance of his/her duties. In the absence of the President, the duties of the office shall be performed by the 1st Vice President. The 1st VP shall chair the Fundraising/Sponsors Committee and be a member of the Budget Committee.
- c. **The 2nd Vice President:** shall assist the President in the performance of his/her duties. He/she shall also perform all duties as required by the President and/or Executive Board and are in keeping with his/her office. He/she shall provide a monthly report of those activities and will maintain a turnover file for his/her successor. The 2nd VP shall chair the Concessions/Merchandise Committee. He/she shall be a voting member of the Executive Board.
- d. **The 4th Vice President:** Shall assist the President in the performance of his/her duties. He/she shall also perform all duties as are required by the President and/or Executive Board and are in keeping with his/her office. He/she shall provide a monthly report of those activities and will maintain a turnover file for his/her successor. The 4th VP shall chair the JV Committee. He/she shall be a voting member of the Executive Board.

4. Open Floor Nominations:

1. President:
2. 1st Vice President:
3. 2nd Vice President:
4. 4th Vice President
5. X

5. Bylaws on Voting:

Article VI

Election and Installation of Executive Board/Officers

Section 1. The election of Officers to the TDC shall be by secret ballot in the month of November of each year. The date, hour and place of this election shall be selected by the Executive Board and advertised via email and social media. The nominee receiving the largest number of votes for each elective office shall be declared elected.

Section 2. Ballots will be tallied by the 1st Vice President. If the President finds the count/report of the 1st Vice President to be correct, he/she shall declare the winner(s) accordingly.

Section 3. No Member of the TDC shall be entitled to vote at any election unless he/she is in good standing. New Executive Board officers shall be installed at the regular meeting in the month of January of each year.

6. Vote

7. Newly elected officers, Executive Board, and Coach:

Executive Board Members:

President - Cheryl Dawson, 321-501-2868, Cdawson@dawsonlawpa.com

1st VP - Stacy Jones, 304-615-1798. wvgirlinfl@gmail.com

2nd VP - Martin Peat, 321-652-3585, Martin@refrigeratedexpress.com

3rd VP - Heather Nazario, 321-960-1191, heathernazario25@gmail.com

4th VP - Jay Longmire, 813-240-0931, Jplongmire@yahoo.com

Corresponding Secretary - Traci Moore, 732-606-6874, moorebeach@aol.com

Recording Secretary - Michele Ramsay, 732-552-9992, mramsay@cipbrevard.org

Treasurer - Lindsey Gardner Shneyder, 321-505-2847,
ScorpFootballTDC.Treasurer@gmail.com

Coach Brian Helton, 321-591-7247, Helton.brian@brevardschools.org

8. A TDC Executive Board Meeting was briefly held to update the new board on recent happenings and actions plans in place.
 - A. **SOP** - shared out with all new board members, this is a live document that would benefit from more input as events role out.
 - B. **Bylaws** - shared out with all new board members; it was discussed that more edits may be needed.
 - C. **Calendar Fundraiser** - last day for sales and collection is Wednesday, August 31st. Michele will print out the donors that paid through the app and please them in a spreadsheet for Lindsey. Lindsay and Michele will collect the remainder forms after practice on Wednesday. Prizes can be announced on Monday, September 4th.
 - D. **Coach Announcements/requests:**
 - a. Practice will be held on the holiday (9/4).
 - b. the BLAST fundraiser is scheduled for Oct. 3rd.
 - c. Requesting - Player gifts for standouts after each varsity game, he would like to recognize Overall Player of the Game, Most Offensive, Most Defensive, and Special Teams. It was discussed to buy dog tags with these titles engraved. Jay will look into the cost of the dog tags
 - d. Game shirts for the Viera Game (?) and the Merritt Island Game (Redemption). Coach is asking for 65 shirts, he will supply the sizes
@Cheryl - who is looking into this?
 - E. **Program Booklet** - Michele is 95% complete, waiting on a few more items. Coach Henkel has done amazing work with the player and cheer pages. It should go to print by the end of the week and then we will need to determine a cost for the booklet based on the coast to print.
 - F. **Yard Signs** are coming to a close. heathernazario25@gmail.com what is the deadline date for purchasing player/cheer yard signs - once it's met, we can take the tab off the website and print out the orders we received. Heather will bring that to KC at Carlson's for print.
 - G. **Senior Night** - Stacy will chair that event (there is started information in the SOP)
 - H. **Website** - Michele will update the website with Player Rosters once its received from Coach Ryan. Stacy offered to have her husband look at it to make improvements.
 - I. Eric Bewersdorf has volunteered to help set up and MC the coaches show.
 - J. **Game day field prep** - Martin has volunteer to oversee it, especially the lines. Coach is talking with the PopWarner club to borrow their line/paint machine until our newly purchased machine comes in in Oct. Michele will continue to work with Kris and Eric (if he's interested) in the game day press box.
 - K. Martin brought up the importance of including the PopWarner Yough, especially 14 in volunteers and getting excited about their high school experience.
 - L. **Scorp Cards** - the board agreed to sell the cards and bring back this fundraiser. Cheryl will check with Band to see which vendors they have on their cards so we can seek out different ones.

- M.** Cheryl volunteered to go through the **old banners**, pull them from the ticket shed, and contact previous sponsors to ask if they want to make a donation and hang their old banner. Stacy and Michele will join her on Thursday.
- N. Banquet Committee** - still needs to be firmed up as well as senior gifts.
- O.** Cheryl spoke with Beef O'Brady's manager and firmed up meeting dates for the 2nd Monday of each month at 6:30 PM.
 - a. Monday, September, 12th

Respectfully Submitted,
Michele Ramsay